

**BOARD OF EDUCATION
SPECIAL VIRTUAL MEETING MINUTES
SEPTEMBER 22, 2020**

A special meeting of the Enfield Board of Education was virtually on September 22, 2020.

1. **CALL TO ORDER:** The meeting was called to order at 5:33 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Walter Kruzel
3. **ROLL CALL:**

MEMBERS PRESENT REMOTELY: Bill Salazar, Wendy Costa, Tina LeBlanc, Joyce Hall, Stacy Thurston, Scott Ryder, John Unghire, and Walter Kruzel

MEMBERS ABSENT: Jonathan LeBlanc

ALSO PRESENT: Mr. Christopher Drezek, Superintendent of Schools; and Mr. Andrew B. Longey, Assistant Superintendent

4. **REVIEW & APPROVE FINAL PLANS FOR PHASE 3 TECHNOLOGY EQUIPMENT FOR JOHN F. KENNEDY MIDDLE SCHOOL AND SUBMIT FORM SCG-042**

Chairman Kruzel welcomed Linda Fredrickson and Jorge Guillen from GTC, Bruce Kellogg from JCJ and Chris Cykley from CSG.

Mr. Guillen stated this is the same presentation we gave to the Building Committee last week for technology equipment. This is the last piece that needs to be submitted to the State for approval and to make sure we are eligible for reimbursement for the technology equipment.

Ms. Fredrickson reviewed the Extreme Network Equipment; Access Points; Telephones; Classroom, Conference Room, Security & Digital Sign; Auditorium, Media Center and Cafeteria Projectors and Projection Screens; Music Rooms Auditorium, Cafeteria and Gymnasium Sound Systems; Charging Carts; iMac Computers for Computer Labs; Monitor Arms for computer Labs; and Digital Keyboards for Music Room for the JFK project. She also reviewed the technology budget document.

Mr. Guillen added the items have been tagged which makes it easier for people to see the items they are viewing. Ms. Fredrickson stated each item is tagged for the State to review the technology equipment items.

Mr. Guillen added the tags help when they audit the plans.

Ms. Fredrickson stated items are categorized as essential, enhancements or incremental purchases. Digital signage can be purchased later if we are over budget. If we come back with a favorable AV bid, we may be able to purchase the digital signage. We are very mindful of the overall budget. The State has changed the rules for audio visual equipment. The highlighted items can be added back into the overall budget once we receive all the bids.

Mr. Salazar asked what are we supposed to do with this information. Chairman Kruzel stated these are the things that we need to submit to the State. Mr. Cykley added this is just like the furniture package that was approved in July. This is something the State requires the Building Committee and the Board of Education to review and approve the information. This package will be included in the project and will be eligible for reimbursement.

Mr. Salazar asked if everything that is listed here like the furniture package meets the State's requirement? Mr. Cykley stated that is correct. Mr. Salazar asked if there are any options to be considered? Mr. Cykley stated there are no other options. This is specific to what our needs are at JFK.

Chairman Kruzel added if there were any options, the Building Committee would have needed to approve them.

Mr. Salazar asked about being over budget? Mr. Cykley stated before we went out to bid for the construction package, we reduced our line items in case our numbers came in higher than expected. We were able to move certain items back to the Technology budget. We are not over budget on this project.

Chairman Kruzel added these are just estimates. We have not received the final numbers until they go out to bid. Mr. Cykley stated we will receive final numbers in a couple of weeks. The final numbers will be presented to the Building Committee who will approve purchase orders.

Mr. Salazar asked if the highlighted numbers are included in the green numbers? Mr. Cykley stated those numbers are in addition to. We will present this all to the State, then the items will be let out to bid.

Mr. Unghire stated some of the items were identified as sole source. Do you have the firm numbers on these items? Mr. Cykley stated yes unless they change within the month before we submit our purchase orders.

Chairman Kruzel added the reason they are sole source is because that is what the town uses. This way JFK will match everyone else in the district and town.

Mrs. Hall moved, seconded by Mrs. Costa that the Enfield Board of Education approves the Final Plans for Phase 3 Technology Equipment for John F. Kennedy Middle School.

A vote by **roll call 8-0-0** passed unanimously.

Chairman Kruzel thanked Ms. Fredrickson, Mr. Guillen, Mr. Kellogg, and Mr. Cykley.

5. ADJOURNMENT

Mrs. Thurston moved, seconded by Mrs. Costa to adjourn the Special Virtual Meeting of September 22, 2020.

All ayes, motion passed unanimously. Meeting stood adjourned at 5:55 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary